

LYDEARD ST. LAWRENCE VILLAGE HALL
MANAGEMENT COMMITTEE MEETING

TUESDAY 18th May 2021
Venue: Village Hall
Time: Following AGM

APOLOGIES: None

Minutes of the last Committee Meeting held on Tuesday 2nd February 2021. Proposed by Michaela, seconded by Paul, signed by Don.

A couple of minor amendments were required. (This has been done and amended Minutes will require Don's signature at the next Meeting).

MATTERS ARISING: The Post Mistress who has been working in the Village Hall for the past 10 years, is retiring on June 21st. Her last visit to our Hall will be on Thursday 17th June, where there will be an opportunity to say goodbye and thank you. Jane has become a friend to many in the local Community.

We are fortunate that the Parish a council has agreed to subsidise the Post Office Service. An amount of £570 has been granted covering last year and they will continue to monitor the situation, with a review every 12 months. The grant was agreed on a £10 per session basis. We are hoping a replacement for Jane will be provided by the Post Master in Alcombe.

TREASURER'S REPORT: Don has kept things ticking over since Steve moved away. Due to COVID 19 restrictions the Village Hall has been closed, apart from the Post Office twice a week and Polling Day on 6th May.

We now have a new Treasurer- Jacky Madel and a handover of paperwork will be done in the coming weeks.

BUILDING MAINTENANCE: Paul had drawn up a list of jobs that need attention with some estimated costs, The major work that needs to be undertaken is to rebuild the top of the retaining wall on the southern boundary. This has an estimated cost of £10,000. Contractors will need to be appointed to carry out the work. In the meantime it was agreed that Paul could replace the Water Heater in the Upstairs Toilet - estimated cost £100 and repair the floor and doors to the large garage. This will involve damp proofing the floor and cladding the doors. Estimated cost £1700. Proposed by Jo, seconded by Liz.

GOVERNING DOCUMENT: The current Governing Document was drawn up in 1963 and ties us down to a very rigid structure, limiting activities that can be held in the hall. Currently liability rests on Trustees. Time to consider a different approach. We could set up a Charitable Concern, similar to a CIO (Charitable Incorporated Organisation).

As our current document raises more questions than answers it was agreed that Kate and Paul would look into alternatives. Proposed by Don, seconded by Anna.

REOPENING AFTER COVID 19: we agreed that the Hall would remain closed to outside users, apart from the Post Office until after 21st June 2021, and reopening would depend on whether at that point restrictions were lifted.

Proposed by Anna, seconded by Jacky.

SOCIAL EVENTS: After this past year we recognise there is a need to bring the local community together. A sub-committee led by Michaela, along with Kate and Anna will look at ideas. Suggestions can be forwarded to Michaela.

ANY OTHER BUSINESS: Clare agreed to become our Procurement Officer and will begin with the purchase of 2 electric kettles for the Kitchen. Proposed by Jo, seconded by Liz.

Kate raised the issue of school parents using the Car Park at Drop-off and Pick-up Times.

We have had issues before with parents using the Car Park and thereby stopping Village Hall users from parking. As the School Governor with responsibility for Safe Guarding, Kate will liaise between the Village Hall and the School. Currently there is a a danger to the children from badly parked cars in and around the school particularly at the start and end of the school day.

Meeting closed at 21.10.